

Financial Analyst

Applicant information pack



We are

1,400

different food bank locations

40,000

volunteers in our network

12,000

churches supporting us

100,000+

community groups and schools and millions of
people across the UK ready to take action

**And together,
we are Trussell.**

Introducing Trussell

Our vision is for a UK without the need for food banks or put another way, we exist so everyone can be free from hunger.

We're an anti-poverty charity and community of food banks. We work together to ensure no one in the UK needs a food bank to survive, while providing food and practical support to people left without enough money to live on.



Our mission

We exist so that everyone in the UK can be free from hunger. We work together to ensure no one needs a food bank to survive. Until that happens, we will continue to stand alongside people facing hardship, providing emergency food and practical support to people left without enough money to live on.

Our values

Our values underpin everything we do. Hunger and poverty are not inevitable, and we all have a responsibility to take action.



Compassion

This motivates us to stand alongside people facing hardship and provide support and care for individuals.



Justice

This drives us to insist that it is not right that somebody should experience hunger or poverty, and take action to change this.



Community

As people, we are all interconnected, and because of this we have a responsibility to support one another.



Dignity

We recognise the value of every individual, prioritising other people's needs and concerns in the spirit of friendship.

Ending hunger together

Last year, our community of food banks distributed 3.1 million emergency food parcels – the most ever in a single year.

People need food banks when they don't have enough money to afford the basics forcing impossible decisions like whether to heat their home or put food on the table, or whether to go without toiletries like shampoo, toilet roll or tampons.

Hunger in the UK isn't about food – it's about income.

We need urgent action on hunger in the UK. People are being pushed to the brink because they don't have enough money to live on. This can't go on. We refuse to stand by while so many of us can't afford to eat, keep warm and pay the bills.

How will we end the need for food banks?

Food banks are a vital lifeline for so many people facing hardship, but in a just and compassionate society, no one should need one.

Not so long ago, food banks were not needed to the extent they are today. Our social security system was created 80 years ago to protect people from hunger and hardship, and for decades after, people were a lot less likely to need a charity's help for the essentials. So we know things can be better.

We know what's pushing people to food banks and we know the building blocks needed to end hunger for good.



The role

Programme: Mission Enabling

Responsible to: Senior Financial Planning & Analysis Manager

Hours: Full-time (35 hours per week)

Salary: £40,201 per annum plus benefits

Based: Based from home, London or Salisbury, travel around the UK as necessary including attendance at staff conferences, 121s and team away days

Role Purpose

The role provides operational technical support to ensure that all financial data used for organisational decision making is validated, timely and analysed to ensure appropriate insight. The role specifically delivers accurate Restricted Fund management and Reporting and implements changes to ensure best practice.

This role is part of Trussell's Mission Enabling team, the goal of which is to enable and empower the effective delivery of all of the outcomes associated with our strategic programmes, and to ensure that the way we work at Trussell is aligned to our organisational values and approaches. In doing so, this role underpins the success of our organisational strategy – contributing to the fulfilment of our long term vision of a UK without the need for food banks.

Key Responsibilities

Validate Financial Data and analysis – Validate all financial reporting in all platforms by monitoring outputs and undertaking corrective action to ensure that all standard organisational reporting and analysis can be relied on for decision making. This includes working with the Assistant Financial Account to ensure that all finance system data configuration is designed to meet Trussell's financial reporting and analytical needs and management of budget, forecasting and projections with line manager and finance business partners from agreed data collection tools through to system input and reconciliation to drive performance reporting.

Maintain Donor, grant and fund management – Maintaining donor funds by managing end to end finance interactions and delivering standardised reporting to all stakeholders to ensure Trussell meets its donor obligations. This includes recommending and implementing agreed changes to meet best practice standards.

Support Procurement and contract management – Support procurement framework effectiveness through analysis of supplier activity, tenders and market rates as required to deliver value for money in all activity.

Support Treasury and cash management – Support effective treasury management through maintaining up to date data for financial projections from programmes and mission enabling financial business partners to enable accurate forward forecast of our cash flows.

Person specification

Knowledge acquired through accountancy qualifications (ACA, CIMA, ACCA, CiPFA) or equivalent experience

Donor restricted funds management

Finance systems – data structure and analysis

Proficiency in Microsoft 365 products, especially Excel

Essential Skills

Time management and prioritisation

Data validation, extraction and reconciliation techniques

Financial modelling and analysis

Problem solving skills / troubleshooting

Key Experience

Operating in a fast paced, multi-disciplinary environment

Delivering financial reporting and analysis in a departmental/programmatic structured organisation

Key stakeholders

Stakeholder/Group	Interaction	Frequency (Regularly/Ad-Hoc/Project specific)
Internal		
Snr Financial Planning and Analysis Manager	Reporting and Analysis design and implementation, donor fund management and monthly projections	Regularly
Assistant Financial Accountant	Xledger design and processes, financial projections for cashflow modelling	Regularly
Head of Finance and Procurement	Procurement analysis	Adhoc
Finance Business Partners	Reporting and Analysis, monthly projections	Regularly

TWT	Donor budgets, kick off meetings, monitoring performance and delivering standard and bespoke reporting	Regularly
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menopause friendly
employer



PROUD
to display
the BADGE



If you have questions about this position, please call
01722 580 180 or email recruitment@trussell.org.uk.

trussell.org.uk/jobs

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Registered Limited Company in England & Wales (5434524).