

Volunteering Vacancy

Role: Warehouse Assistant

Where: Triumph Business Park, Hunts Cross

When: Monday 9:30-1pm

Time commitment: 3.5hrs per week

Main contact: Alan Quigley/Ron Bowcock

Overview of the role: South Liverpool Foodbank provides emergency food and practical support for local people left without enough money to live on. Working in partnership with organisations throughout the community, we have eight food bank centres and a warehouse facility.

Volunteers at the warehouse play a fundamental role in the running of the food bank. This role involves supporting the warehouse team in managing food donations. Food donations are sorted, weighed and packed ready for distribution to the local food bank centres.

Key tasks

- Ensure that incoming stock is checked, weighed, and recorded
- Sort food by date and type, removing any items that are damaged or out-of-date and weighing these out separately
- Keep warehouse area clean and tidy at all times, checking for evidence of pests and notifying the warehouse manager if there are any concerns
- Prepare stock orders for the foodbank centres as appropriate
- Assist in undertaking an annual stock take as detailed in the foodbank operating manual
- Report any health & safety or safeguarding concerns to the warehouse manager
- Carrying potentially 'heavy' crates of food (in line with HSE Manual Handling Weight Limits 25kg (55lbs) for men and 16kg (35lbs) for women)

About you

- Strong team player
- Has an eye for detail
- Organised and self-motivated
- Happy with some heavy lifting

Benefits of volunteering

- A chance to meet new people
- Contribute to your local community
- Build your confidence and feel a sense of purpose
- Make a real difference to the running of your food bank

Impact of your role

- We appreciate the knowledge, skills and experience that you bring
- You will directly improve the efficiency of the food bank
- Protecting the future of the food bank
- Developing the reach of the food bank

Support

You will be given all the required training and support before starting your role.

You will have a main contact throughout your time volunteering. Your main contact will be Alan Quigley/Ron Bowcock

How to apply

For more information, please contact volunteering@southliverpool.foodbank.org.uk