**CARDIFF FOODBANK: NEW TRUSTEE RECRUITMENT - APPLICATION**

 **1. BACKGROUND**

Please read through all the information we have included in the recruitment pack. This will help you when you come to give your answers to the application questions which are below.

We’ve listed the information below that is in the pack and suggested why and where it will be useful to you:

1.1 JOB DESCRIPTION – this is where we set out what our trustees do, what commitment we need from you in terms of time and activities and what qualities we need you to have to be an effective member of the team

1.2 TRUSTEE CODE OF CONDUCT – as trustees we all sign this document to show that we understand what kind of behaviours and attitudes we need to have to be a trustee at Cardiff Foodbank. We all want to work in an environment that is safe and respectful and by working within these guidelines we can make sure that this happens. At the end of this code, we have added the [Nolan/ 7 principles of public life](https://www.gov.uk/government/publications/the-7-principles-of-public-life) which are the ethical standards that the Government sets for those working in the public sector.

1.3 ELIGIBILITY – who is allowed to be a trustee. This document shows who is legally not allowed to be a trustee. If you are invited to an interview, we will ask you to confirm that you would be able to take on the job.

You will find that these is a lot of information about being a trustee in general and about Cardiff Foodbank and Trussell in particular on the web. If you want to have a look here, we suggest starting with these pages:

<https://cardiff.foodbank.org.uk/>

<https://www.trussell.org.uk/>

<https://www.gettingonboard.org/free-resources-for-aspiring-trustees>

<https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>

**2. PROCESS**

Please answer the three (four) questions below. We would also like you to include a cv, but we will choose people to interview primarily based on your answers to these questions. Using these questions will make it easier for you to focus on the key qualities that you need to have to be a great trustee. It also makes it easier for us to see whether your experience and attributes make you a good fit for us. You can either put your answers on this form or you can use a new document. Please limit your answers to no more than 500 words to each question.

**THE QUESTIONS**

**Please write you answers below each question.**

Q1 Why are you interested in becoming a trustee with Cardiff Foodbank?

Q2 Why do you think you are a good fit for this role?

Q3 Please describe an achievement that you are particularly proud of. It can be an experience from your work, education, volunteering or just your personal life.

Q4 What do you think you will enjoy most about being a trustee? What do you think might be difficult?)

3. CLOSING DATE

Your application and cv must be received by midnight on **FRIDAY 27 JUNE 2025**.

4. WHAT HAPPENS NEXT?

Don’t forget to attach your cv to this form

Send it electronically to info@cardiff.foodbank.org.uk or by post to The Trustees, Cardiff Foodbank, Unit G, Cardiff Bay Business Centre, Titan Road, Cardiff, CF24 5BS

We will be in touch after Friday 27 June  to let you know whether we would like you to come to an interview